

**EUROPEAN  
CURRICULUM VITAE  
FORMAT**



**JOB REFERENCE NUMBER**

STE – TA and CB for rural CSOs

**PERSONAL INFORMATION**

Name

**MILOŠEVIĆ, MILUTIN**

Address

**81, BOULEVARD CARL-VOGT 1205 GENEVA, SWITZERLAND  
4, VLADE OBRADOVIĆA, 11080, ZEMUN, SERBIA**

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**NA**

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**milutin.m.s@gmail.com**

Nationality at birth

Serbian

Present nationality

Serbian

Date of birth [ Day, month, year ]

09/10/1957

Place of birth

ZEMUN, SERBIA

Sex

Male

Marital status

Married

**Dependants**

Name

Ljiljana

Milica

Date of birth [ Day, month, year ]

27/11/1963

05/11/1991

Relationship

Wife

Daughter

## WORK EXPERIENCE

• Dates (from – to)	<b>SINCE 2012</b>
• Name and address of employer	Self-employed
• Type of business or sector	Management, learning, capacity development, project management
• Occupation or position held	Consultant, freelancer
• Main activities and responsibilities	Generalist, strategist, trainer, thinker and doer; worked with the Diplo Foundation (social media, Internet governance, project development), International Federation of Red Cross Red Crescent (design of the training on humanitarian diplomacy), Central European Initiative (project development, Regional Cooperation Council (social media strategy, eRCC), World Organisation of the Scout Movement (talent management, motivating volunteers, trends in volunteering), Lithuanian Scouting (large capacity building project for 100+ local CSOs), among others

• Dates (from – to)	<b>01/01/2006 - 31/12/2011</b>
• Name and address of employer	World Scout Bureau – European Regional Office, Geneva, Switzerland
• Type of business or sector	International NGO
• Occupation or position held	Director, Adult Resources
• Main activities and responsibilities	Support to development of strategies and practices on human capital management (70+ national Scout associations), organisational development and management; tailor-made support to national organisations (20+ tailored projects), organising large events (including 2 World Scout Jamborees with 40.000 participants), developing new strategic documents in the areas of capacity building and management

• Dates (from – to)	<b>01/01/2011 - 31/12/2005</b>
• Name and address of employer	World Scout Bureau – European Regional Office, Geneva, Switzerland
• Type of business or sector	International NGO
• Occupation or position held	Field Executive, later Director, Southeast Europe Project Manager, Project for Local Development in South East Europe (Moba Project)
• Main activities and responsibilities	Support to development of Scouting in South East Europe; Delivered different specific support in various areas, on demand; partnership building; communication with international structures (Stability Pact) Management of a large cross-border project on local development in SEE (three key areas: peace, democracy and youth policies; including capacity building of 150+ local CSOs (mainly youth), organisational development and small grants programme)

• Dates (from – to)	<b>01/10/1999 - NCE XPERIE</b>
• Name and address of employer	Regional Environmental Centre for Central and Eastern Europe, Country Office Yugoslavia Szentendre, Budapest (working from Belgrade)
• Type of business or sector	International NGO
• Occupation or position held	Project Manager and then Country Office Director
• Main activities and responsibilities	Managing the Country Office of large international environmental organisation; managing different environmental projects; managing network of 100+ non-governmental CSOs in the area of environment; partnerships with other sectors on environmental issues; grant giving

• Dates (from – to)	<b>30/06/1993 - NCE XPERIE</b>
• Name and address of employer	Savez izviđača Jugoslavije (Yugoslav Scout Association), Belgrade, Serbia
• Type of business or sector	National NGO
• Occupation or position held	Secretary General
• Main activities and responsibilities	General management of a large non-governmental organisation, including re-building the organisation to fit the international standards and recognition to the World Scout Movement

• Dates (from – to)	<b>02/04/1988 - NCE XPERIE</b>
• Name and address of employer	Savez izviđača Jugoslavije (Yugoslav Scout Association), Belgrade, Serbia
• Type of business or sector	National NGO
• Occupation or position held	Executive secretary
• Main activities and responsibilities	Operational executive of the association, then with 400.000 members in 2.000+ local CSOs all across ex-Yugoslavia, expert support to different structures inside the organisation

**EDUCATION AND TRAINING**

[ Add separate entries for each relevant course you have completed, starting with the most recent. ]

• Dates (from – to)	2012 - 2013
• Name and type of organization providing education and training	Faculty for Business Industrial Management, Belgrade
• Principal subjects/occupational skills covered	Informatics management
• Title of qualification awarded	Master
• Level in national classification (if appropriate)	VII1

• Dates (from – to)	2010 - 2012
• Name and type of organization providing education and training	Faculty for Business Industrial Management, Belgrade
• Principal subjects/occupational skills covered	Informatics management
• Title of qualification awarded	Manager
• Level in national classification (if appropriate)	VII

• Dates (from – to)	2007 - 2012
• Name and type of organization providing education and training	Belgrade Business School, Belgrade
• Principal subjects/occupational skills covered	Business Informatician
• Title of qualification awarded	Business informatics and e-business
• Level in national classification (if appropriate)	VI

• Dates (from – to)	1978 - 1987
• Name and type of organization providing education and training	Belgrade Business School, Belgrade
• Principal subjects/occupational skills covered	Informatics Engineer
• Title of qualification awarded	Applied informatics and statistics
• Level in national classification (if appropriate)	VI

## Recent learning experiences:

- Internet Governance course, Diplo Foundation, 2011.
- ICT Policy and Strategic Planning, Diplo Foundation, 2011
- Training of Trainers (eLearning), Open University of Catalonia, Campus for Peace, 2010.

<p align="center"><b>PERSONAL SKILLS AND COMPETENCES</b></p> <p><i>Acquired in the course of life and career but not necessarily covered by formal certificates and diplomas.</i></p>				
<p align="center">MOTHER TONGUE</p>	<p align="center"><b>Serbian</b></p>			
<p align="center">OTHER LANGUAGES</p>	<p align="center">[ Indicate level: excellent, good, basic. ]</p>			
<p align="center">[ Specify language ]</p>	<p align="center">English</p>	<p align="center">French</p>	<p align="center">Various Balkan languages (Macedonian, Slovenian, Bulgarian)</p>	
<p align="center">• Reading skills</p>	<p align="center">Excellent</p>	<p align="center">Good</p>	<p align="center">Excellent-good</p>	
<p align="center">• Writing skills</p>	<p align="center">Excellent</p>	<p align="center">Poor</p>	<p align="center">Good-poor</p>	
<p align="center">• Verbal skills</p>	<p align="center">Excellent</p>	<p align="center">Good</p>	<p align="center">Good</p>	
<p align="center"><b>SOCIAL SKILLS AND COMPETENCES</b></p> <p><i>Living and working with other people, in multicultural environments, in positions where communication is important and situations where teamwork is essential (for example culture and sports), etc.</i></p>	<ul style="list-style-type: none"> <li>▪ Youth empowerment: acquired especially through 40+ years of supporting development of young people in Scouting</li> <li>▪ Community engagement: acquired through dedicated NGO work and initiating various campaigns and projects</li> <li>▪ Intercultural awareness and action: working throughout my life in multi-cultural setting and organizing various projects and events with mixed participation</li> <li>▪ Teamwork: acquired through recruiting and managing teams on various responsibilities and activities</li> <li>▪ Conflict solving: acquired and confirmed while supporting the process creating the umbrella Scout association in Bosnia and Herzegovina in 1998</li> <li>▪ Facilitating, with the ability to bring out the best in people by engaging them in the process: acquired especially while working for the European Scout Office</li> <li>▪ Environmentally aware and active: acquired especially while working for the national Scout association and REC</li> </ul>			
<p align="center"><b>ORGANISATIONAL SKILLS AND COMPETENCES</b></p> <p><i>Coordination and administration of people, projects and budgets; at work, in voluntary work (for example culture and sports) and at home, etc.</i></p>	<ul style="list-style-type: none"> <li>▪ Leadership: acquired especially while introducing innovative ways of practicing Scouting, of designing strategic approaches in working with Adult Leaders and during the recognition process of the Yugoslav Scout Association to the World Organisation of the Scout Movement</li> <li>▪ Managing projects: planning, running and evaluating; acquired especially through managing projects while working for REC and managing the Moba Project</li> <li>▪ Event management: acquired while organising events of various scale, up to World Scout Jamborees (30.000+ participants)</li> <li>▪ Fundraising and fund management, ensured grants for various projects and managed grant giving programmes especially while working for REC</li> <li>▪ Analysing and synthesising information and situations using available data and prior experience: acquired while working for the European Scout Office</li> <li>▪ Administration: acquired while working for the Yugoslav Scout Association</li> </ul>			
<p align="center"><b>TECHNICAL SKILLS AND COMPETENCES</b></p> <p><i>With computers, specific kinds of equipment, machinery, etc.</i></p>	<ul style="list-style-type: none"> <li>▪ Highly Computer Literate, comfortable in both PC and MAC environments: acquired both through my formal education and practical implementation of knowledge and skills</li> <li>▪ Camp management, including pioneering and other similar technical skills: acquired through 45+ years of regular Scout camping</li> </ul>			
<p align="center"><b>ARTISTIC SKILLS AND COMPETENCES</b></p> <p><i>Music, writing, design, etc.</i></p>	<ul style="list-style-type: none"> <li>▪ Folk dancing: acquired through 12 years of performing in national folk-dance clubs</li> <li>▪ Writing and blogging: VIP blogger on B92 - one of the biggest and most influential media in Serbia</li> <li>▪ Photography: photographs have been exhibited in Belgrade and several other cities in Serbia, Zenica, Bosnia and Herzegovina and Geneva, Switzerland</li> </ul>			
<p align="center">Page 4 - Curriculum vitae of [ SURNAME, other name(s) ]</p>				

<p style="text-align: center;">OTHER SKILLS AND COMPETENCES</p> <p><i>Competences not mentioned above.</i></p>	<ul style="list-style-type: none"> <li>▪ Adapting to working independently, in high-pressure situations and with scarce resources, changing expectations, with the ability to multitask while meeting established deadlines and able to efficiently manage unforeseen circumstances: acquired while working for the national Scout association</li> <li>▪ Experienced trainer with a solid track record of both designing and delivering training courses in English to participants with a mixed range of abilities and experience from a variety of cultural backgrounds, using various training methods</li> <li>▪ Networking and partnership building: acquired especially while working as Field Executive/Director for SEE - including European level Guidelines for Partnership</li> <li>▪ Innovative strategist, open to new ideas and always ready to explore, introduce and implement new methods, and practices. Developed new strategies and practices for management of human capital, quality, learning organisations, project management, among others.</li> <li>▪ Nature lover: acquired through large amount of activities in Nature organized through life</li> <li>▪ Public relations: acquired especially while working as Secretary General and International Commissioner of the Yugoslav Scout Association</li> </ul>
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DRIVING LICENCE(S)	B
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<p><b>ADDITIONAL INFORMATION</b></p>	<p><b>SPECIFIC EXPERIENCE IN THE REGION</b></p> <ul style="list-style-type: none"> <li>▪ Managed small grants programme in Regional Environmental Centre for central and Eastern Europe - Country Office Yugoslavia (support to 50+ local environmental CSOs).</li> <li>▪ Conceived and launched the cross border environmental project on the Skadar Lake (Albania - Montenegro) including protection, co-operation and capacity building of CSOs and authorities in scope of the Regional Environmental Reconstruction Programme for South East Europe</li> <li>▪ Active in youth work in scope of the Stability Pact for South Eastern Europe and cooperation of European Commission and Council of Europe.</li> <li>▪ Consultant for Yugoslavia in the Balkan Children and Youth Foundation (2000).</li> <li>▪ Managed various projects of different scale, on tolerance, building peace and post-war trust in the Balkans (1997–2005).</li> <li>▪ Supported process of rebuilding Scouting, reconciliation and creating of the Council of Scouting Associations in Bosnia and Herzegovina (the first joint NGO structure in the country)</li> <li>▪ Active in external relations and establishing partnerships in Scouting and with other organisations and institutions. Editor of the Guidelines on Partnership for the European Scout Region.</li> <li>▪ Launched and managed the 'All different, all equal', AIDS awareness and 'It is easier with a friend' (support to refugees) campaigns, with 500+ local CSOs involved (1992–1996).</li> <li>▪ Initiator and coordinator of the Clean up the World campaign in Yugoslavia with 100.000+ participants in CSOs and schools all around the country (1992–1995).</li> <li>▪ Conceived and managed the Moba project, a large local development project southeast Europe (2002–2005).</li> <li>▪ Vice-chairman of the Association of Culture Clubs of Belgrade - 10.000 members in 51 local CSOs in the area of culture (1995–2000).</li> <li>▪ Councillor, Assembly of the City of Belgrade (1989–1991).</li> </ul> <p><b>OTHER RELEVANT INFORMATION</b></p> <ul style="list-style-type: none"> <li>▪ Designed, implemented and evaluated different trainings inside and out of Scouting.</li> <li>▪ Project manager and key contributor in development of the Training Systems Toolkit (tool for designing or reviewing the training system in a national Scout association).</li> <li>▪ Project manager and key contributor of the material on Trends in Volunteering and several concept papers in the area of human resources management in Scouting.</li> <li>▪ Initiated and supported the Project on recognition of learning (non-formal education) in Scouting.</li> <li>▪ Explored various issues and developed strategic documents in the area of management, including quality, learning organisations, project management, time management, etc.</li> <li>▪ Supported various working groups and organised several events of different scale.</li> <li>▪ Organiser, member of planning teams or consultant for events of various scales, from seminars to large conferences (European Scout Conference 2010, 500 participants) or events (i.e. national Scout Jamboree 1987, 12.500 participants; World Scout Moot 2010, 3.000 participants; World Scout Jamboree 2007, 30.000 participants, World Scout Jamboree 2011, 39.000 participants).</li> <li>▪ Member of the SALTO network of trainers in youth field in Europe.</li> <li>▪ Member of the Steering Group, European Year of Volunteering 2011 Alliance (the alliance of 40+ European level voluntary organisations and networks).</li> </ul> <p>REFERENCES (CONTACTS AVAILABLE ON REQUEST)</p> <ul style="list-style-type: none"> <li>▪ Dr. Jacques Moreillon, Member of the International Committee of the Red Cross, Former Secretary General of the World Organisation of the Scout Movement</li> <li>▪ Bernard Garancher, Ambassador of the French Republic in Montenegro</li> <li>▪ Dr. Jovan Kurbalija, Director, Diplo Foundation</li> </ul> <p><b>CONTACT DETAILS</b></p> <ul style="list-style-type: none"> <li>▪ Website: milutin.org</li> <li>▪ Email: mail@milutin.org</li> <li>▪ LinkedIn: <a href="http://ch.linkedin.com/in/milutinm">http://ch.linkedin.com/in/milutinm</a></li> <li>▪ Twitter: blogtroter</li> </ul>
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**ANNEXES**

[ List any attached annexes. ]