

**EUROPEAN  
CURRICULUM VITAE  
FORMAT**



**JOB REFERENCE NUMBER**

**PERSONAL INFORMATION**

Name

[ SURNAME, other name(s) ]

Branka Pavlović

Address

[ House number, street name, postcode, city, country ]

Sremska St. No. 8, 15000 Sabac, Serbia

Telephone

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Fax

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E-mail

[bbbbranka@yahoo.com](mailto:bbbbranka@yahoo.com)

Nationality at birth

Serbian

Present nationality

Serbian

Date of birth [ Day, month, year ]

22 January 1958

Place of birth

Vrginmost, Croatia

Sex

Male

Female

Marital status

Single

Married

Widowed

Divorced

Separated

**Dependants**

Name

-

Date of birth [ Day, month, year ]

-

Relationship

-

## WORK EXPERIENCE

[ Add separate entries for each relevant post occupied, starting with the most recent. ]

• Dates (from – to)	<b>2009- Present</b>
• Name and address of employer	Faculty for Pre-school Educators, Dobropoljska St. No. 5, 15000 Sabac, Serbia
• Type of business or sector	Education
• Occupation or position held	Professor
• Main activities and responsibilities	Lecturing and examining students in psychological group of courses, developing teaching programs and consultative support to students.

• Dates (from – to)	<b>2000-2009</b>
• Name and address of employer	Institute for Educational Research, Dobrinjska St. No.11/III, 11000 Belgrade, Serbia
• Type of business or sector	Science
• Occupation or position held	Researcher
• Main activities and responsibilities	Research focused on: critical thinking; the role of school education in developing active citizenship; in-service teachers' education for democratic values and other professional competencies. Engaged in presenting the results of research in scientific journals, designing innovative approaches to education, and developing human resources management processes in the school system.

• Dates (from – to)	<b>2004-Present</b>
• Name and address of employer	SCTM Trainers' team, Makednska St. No. 34, 11000 Belgrade, Serbia
• Type of business or sector	Non-profit organization; informal education
• Occupation or position held	Training Specialist and Consultant
• Main activities and responsibilities	Designing, delivering and reporting different trainings in organizational management, including human resources management trainings, project cycle management.

• Dates (from – to)	<b>1998 – Present</b>
• Name and address of employer	Trainers' team TIM TRI – NGO Civic Initiatives, Simina St. No. 9a, 11000 Belgrade, Serbia
• Type of business or sector	Non-profit organization; informal education
• Occupation or position held	Training Specialist and Facilitator
• Main activities and responsibilities	Designing, delivering and reporting different trainings in organizational management, including human resources management trainings, project cycle management, TOT's etc.

• Dates (from – to)	<b>1992-2000</b>
• Name and address of employer	Primary School <i>Janko Veselinovic</i> , Karadjordjeva St. No. 48, 15000 Sabac, Serbia
• Type of business or sector	Education
• Occupation or position held	School Psychologist
• Main activities and responsibilities	The area of responsibility referred to all communication in the educational process, action planning for improving teaching process, cooperation with parents and students

• Dates (from – to)	<b>1990-1992</b>
• Name and address of employer	College for Teachers, Dobropoljska St. No. 5, 15000 Sabac, Serbia
• Type of business or sector	Education
• Occupation or position held	Principal
• Main activities and responsibilities	Executive responsibility for complete working process in the school: overall teaching process, organizational management, human resources management, administrative and technical activities

• Dates (from – to)	<b>1981-1990</b>
• Name and address of employer	College for Teachers, Dobropoljska St. No. 5, 15000 Sabac, Serbia
• Type of business or sector	Education

• Occupation or position held	Psychology Teacher
• Main activities and responsibilities	The responsibility referred to teaching and examining students – future primary school teachers, consulting and supporting them in the overall process of studying

### EDUCATION AND TRAINING

[ Add separate entries for each relevant course you have completed, starting with the most recent. ]

• Dates (from – to)	<b>1985-1988</b>
• Name and type of organization providing education and training	University of Belgrade, Serbia, Faculty of Philosophy
• Principal subjects/occupational skills covered	Psychotherapy and Clinical Psychology
• Title of qualification awarded	M.A. in Psychology
• Level in national classification (if appropriate)	

• Dates (from – to)	<b>1976-1981</b>
• Name and type of organization providing education and training	University of Belgrade, Serbia, Faculty of Philosophy
• Principal subjects/occupational skills covered	General Psychology, Psychology of the Personality, Developmental Psychology, Educational Psychology, Psycho-diagnostic etc.
• Title of qualification awarded	B.A. in Psychology
• Level in national classification (if appropriate)	

• Dates (from – to)	<b>May - October 2007</b>
• Name and type of organization providing education and training	Institute for Pedagogical Research, Belgrade, Serbia
• Principal subjects/occupational skills covered	Organizational development and strategic planning local economic and sustainable development Social Inclusion and poverty reduction
• Title of qualification awarded	Certified participant
• Level in national classification (if appropriate)	

• Dates (from – to)	<b>April – September 2005</b>
• Name and type of organization providing education and training	IRD (International Relief and Development), Serbia
• Principal subjects/occupational skills covered	Models and practices of LED strategic planning
• Title of qualification awarded	Certified participant
• Level in national classification (if appropriate)	

• Dates (from – to)	<b>February 1999</b>
• Name and type of organization providing education and training	Partners for Democratic Change, Mr. Dusan Ondrusek, Slovakia
• Principal subjects/occupational skills covered	Advanced training for trainers
• Title of qualification awarded	Certified participant
• Level in national classification (if appropriate)	

• Dates (from – to)	<b>January 1996 - June 1997</b>
• Name and type of organization providing education and training	Charities Evaluation Services, London, UK
• Principal subjects/occupational skills covered	Organizational Management, Strategic Planning, Project Planning, Teambuilding, Human Resources Development
• Title of qualification awarded	Trainer in NGO Development
• Level in national classification (if appropriate)	

• Dates (from – to)	<b>June 1996</b>
• Name and type of organization providing education and training	IDEE, Washington, USA
• Principal subjects/occupational skills covered	NGO Management
• Title of qualification awarded	Certified participant
• Level in national classification (if appropriate)	

**PERSONAL SKILLS AND COMPETENCES**  
*Acquired in the course of life and career but not necessarily covered by formal certificates and diplomas.*

MOTHER TONGUE | Serbian

OTHER LANGUAGES		[ Indicate level: excellent, good, basic. ]			
<b>[ Specify language ]</b>	English	French			
• Reading skills	Excellent	Good			
• Writing skills	Excellent	Good			
• Verbal skills	Excellent	Good			

**SOCIAL SKILLS AND COMPETENCES**  
*Living and working with other people, in multicultural environments, in positions where communication is important and situations where teamwork is essential (for example culture and sports), etc.*

[ Describe these competences and indicate where they were acquired. ]

- High competency for work in multicultural environment and intercultural teams, gained through the work with the civil sector organizations of minorities and through the work with international organizations.

**ORGANISATIONAL SKILLS AND COMPETENCES**  
*Coordination and administration of people, projects and budgets; at work, in voluntary work (for example culture and sports) and at home, etc.*

[ Describe these competences and indicate where they were acquired. ]

- Strong management skills gained through management in public institutions and civil sector organizations;
- PCM skills gained through the preparation and implementation of more than 25 developmental projects in public and civil sector;
- Human resources management skills developed through management in public institutions and civil sector organizations;
- Strong written and oral presentation skills;
- Ability to work as part of a team as well as independently,
- Ability to work in a stressful environment.

**TECHNICAL SKILLS AND COMPETENCES**  
*With computers, specific kinds of equipment, machinery, etc.*

[ Describe these competences and indicate where they were acquired. ]

- High computer skills in MS Office and use of Internet acquired through the practical work and specialized computer courses.

**ARTISTIC SKILLS AND COMPETENCES**  
*Music, writing, design, etc.*

[ Describe these competences and indicate where they were acquired. ]

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<p style="text-align: center;">OTHER SKILLS AND COMPETENCES</p> <p><i>Competences not mentioned above.</i></p>	<p>[ Describe these competences and indicate where they were acquired. ]</p> <p style="text-align: center;">-</p>
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<p style="text-align: center;">DRIVING LICENCE(S)</p>	<p style="text-align: center;">B category</p>
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<p style="text-align: center;"><b>ADDITIONAL INFORMATION</b></p>	<p>[ Include here any other information that may be relevant, for example contact persons, references, etc. ]</p> <p><b>References</b></p> <p><b>Ivan Milivojevic</b>  Manager of the Training Center of SCTM (Standing Conference of Towns and Municipalities),  Phone: +381 (0) 64 87 033 53  E-mail: <a href="mailto:ivan.milivojevic@skgo.org">ivan.milivojevic@skgo.org</a></p> <p><b>Osman Balic</b>  Executive Director  YUROM Centre  Tel: + 381 18 4254949  Mobile: + 38163434582  E-mail: <a href="mailto:yuromcentar@sbb.rs">yuromcentar@sbb.rs</a></p> <p><b>Ruggero Tabossi,</b>  IPA PPPF Project, Team Leader  +381/(0)/612408121 - +381/(0)/621294436  E-mail: <a href="mailto:ruggero.tabossi@mfin.gov.rs">ruggero.tabossi@mfin.gov.rs</a></p>
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<p style="text-align: center;"><b>ANNEXES</b></p>	<p>[ List any attached annexes. ]</p> <p>Annex 1: Selected Short-Term Assistance</p>
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**Annex 1.**

**Selected Short-term Assistance**

Date	Country	Description of Activities
2010	Montenegro	Design and delivery of training for TACSO, Montenegro: CSO Management – Integrative Organizational Model (IOM)
	Serbia	Preparing final evaluation report for OSCE Mission in Serbia, Department for Democratization for the project Roma Assistance Programme (2)
	Federation B&H	Preparation of project proposal with SNV – Netherland Development Organization locally registered in B&H for the Call for Proposals IPA 2009 EC/BIH/12973/ACT/BA – Support for NGOs active in fight against corruption
	Serbia	Preparation of project proposal for OSI's call for proposals (Open Society Institute), Budapest – Project Generation Facility: <i>How to Make More for Roma from EU Funds</i> , through cooperation with OSCE Office, Ministry of Human and Minority Rights and League for Roma Decade
	Serbia	Design and delivery of training for TACSO Serbia: Writing Project Proposal for EU funds
	Serbia	Short – term consultancy for ARD Inc. Burlington, Vermont, USA – preparing project proposal for USAID RFP 169-10-006 “Local Economic Development Activity (LED)”
	Serbia	Design and delivery of training cycle in public advocacy for participants in the project Empowering of individual collectors of waste materials (YUROM Center, Nis, supported by ISC and USAID)
	Serbia	Design and delivery of training for staff of the Ministry of Defence (PRISMA) in monitoring and evaluation of income generation projects and self-employment programmes for former military staff (IOM NATO Trust Fund and Ministry of Defence)

<b>2009-2010</b>	Serbia	Developing a HR development strategy for the municipality of Uzice (Capacity Development Needs Assessment programme, SCTM and UNDP)
	Serbia	Consultant for by-law on additional support to students in education process / social and educational inclusion (DILS program, Ministry of Education)
	Serbia	Short-term expert-national consultant for developing human resources development strategy of local government in City of Uzice (CDNA capacity building programme, SCTM and UNDP)
	Serbia	Short-term expert for M&E in Revision of National Plan of Action for Children – UNICEF, Belgrade Office
	Serbia	Consultant – local expert in IPA Programming and Project Preparation Facility (EWC – East West Consulting) – trainings for civil servants from ministries and other public institutions
<b>2008-2009</b>	Serbia	Coordinator of the Coordination Unit for Social Strategy Reform Implementation <sup>1</sup> in Ministry of Labour and Social Policy
	Serbia	Senior short term expert in the <i>Programme Support to the Serbian Government Institutions Authorized for the Refugees' and IDPs' Issues</i> (IOM/EU)
	Serbia	Local consultant for monitoring and evaluation of Strategy for Public Administration Reform and Action Plan for Implementing Strategy for Public Administration Reform in Serbia (Ministry for Public Administration and Local Self Government and UNDP & DfID)
	Serbia	Special consultant for supporting social protection reform in Montenegro- Save the Children–SCF, UK, Podgorica Office
	Montenegro	
<b>2008</b>	Montenegro	Special consultant for developing local strategic plans of social service for children and youth in Podgorica and Herceg Novi - Save the Children–SCF, UK, Podgorica Office
	Montenegro and B&H	Consultant for overview of realization of the Project <i>Monitoring Child's Rights in Montenegro 2005-2007</i> – Center for Child's Rights in Montenegro and Save the Children, Norway, Regional Office, Sarajevo
	Serbia	National consultant to assist the Deputy Prime Minister's Poverty Reduction Strategy Implementation Focal Point in Programme Fund for Supporting Schooling of Poor Secondary School Students
		Consultant for facilitating EBRD's (European Bank for Reconstruction and Development) regional consultation process

<sup>1</sup> Project position.



	Serbia	on new environmental and social policy and information strategy
	Serbia	Consultant for facilitating strategic planning for BCIF (Balkan Community Initiatives Fund)
	Serbia	Designed and delivered TOT (Training of Trainers) for trainers of Civic Education in primary schools in Serbia
	Serbia	Special consultant in Standing Conference of Towns and Municipalities (SCTM) for two programmes: a) CDNA capacity building programme (for local municipalities in Serbia and for improving SCTM capacities) (UNDP); b) Support to Empowering Citizens' Participation in Serbia (SDC)
<b>2007-2008</b>	Serbia	Designed and delivered trainings in strategic planning for municipality and regional coordinators in North Banat-Region in MSPNE program (Municipality Support Program for North and East Serbia) – VNG and EAR
<b>2007</b>	FYR Macedonia	Designed and delivered training in organizational management skills for multiethnic staff of IOM Community Development Program in Kosovo and Metohia
	Serbia	Consultant for facilitating Workshops on <i>Preparing Second Report on Implementation of Poverty Reduction Strategy</i> in Serbia (plenary sessions and groups: Education and Social Care) for Serbian Ministries
	Serbia	Consultant for facilitating 3 <sup>rd</sup> National Conference on Poverty Reduction in Serbia
	Serbia	Facilitation and consultancy in action planning process for National Strategy for Persons with Disabilities
	Serbia	Mentorship in GOP project ( <i>Annual Operational Planning</i> ) <i>Project Towards the more effective implementation of reforms – improving planning, budgeting, monitoring and reporting</i> in civic administration of Serbia (Deputy Prime Minister Office – Government of Serbia) in Ministry of Work and Social Policy
	Serbia	Mentorship in the Project <i>Implementation of Social Reform Strategy at Local Community Level</i> (DfID and UNDP)
	Serbia	Trainings for GOP project – Basic Level of Year Operational Planning, for new-included ministries: Ministry of Environmental Protection, Ministry for Telecommunication and Informatics' Society, Ministry for Diaspora, Ministry of Justice, Ministry of Culture, Ministry of Defence, Ministry of Agriculture, Ministry of Science

<b>2006</b>	Serbia	Consultant in CRDA-IRD/USAID social programs in Western Serbia
	Serbia	National consultant in CRDA-IRD/USAID for preparing project proposal for the program Civil Society Advocacy Initiative in Serbia
	Serbia	Monitoring the pilot program for in-service teachers education for teachers of Civic Education in secondary schools in Serbia (Civic Initiatives, Faculty for Political Sciences and US Embassy, Belgrade)
	Serbia	Preparing and writing review on the publication <i>Good School – Developmental School planning</i> for Ministry of Education and Sports
	Montenegro	Serial of trainings in establishing and developing institutional network for struggle against trafficking of children in Montenegro (Save the Children, UK - SCF, Podgorica Office)
	Serbia	Consultant for facilitating <i>1<sup>st</sup> National Conference on Strategy of Sustainable Development</i> (Deputy Prime Minister Office – Government of Serbia, UNDP, SIDA)
	Serbia	During whole year engaged as a trainer in Joint Project <i>Towards the more effective implementation of reforms – improving planning, budgeting, monitoring and reporting</i> in civic administration of Serbia (Deputy Prime Minister Office – Government of Serbia) and as a mentor for Annual Operational Planning (GOP) in Ministry of Work, Employment and Social Policy
	Serbia	Consultant for facilitating <i>2<sup>nd</sup> National Conference on Implementation of Poverty Reduction Strategy</i> in Serbia
	Serbia	Consultant for facilitating two serials of workshops on <i>National Targets and Indicators for Millennium Development Goals</i>

<b>2005 and 2000- 2004</b>	Serbia	Designed and delivered 4 TOTs (Training for Trainers) for representatives of public and civil sector
	Serbia	Consultant for evaluating LPAs (Local Plans on Action) for children in Serbia (UNICEF)
	Serbia	Serial of trainings in communication skills, dignity and negotiation for elected councillors in local government in Serbia (OEBS, UNDP and SCTM)
	Serbia	Trainings for representatives of local municipalities in Serbia for writing project proposals and applying according to EAR procedures in EXCHANGE Program (SCTM and EAR)
	Serbia	Serial of trainings for Minority Public Representatives in Serbia municipalities (EAR & Ministry for Human and Minority Rights)
	FRY Macedonia	Serial of trainings for Civil Rights Protection Program in Kosovo and Metohia (NRC – Norwegian Refugees Council)
	Serbia	Designed and delivered trainings for European Agency for Reconstruction and GTZ and for representatives of the 15 municipalities from South-East Serbia in Municipality Strategic Planning
	Serbia	Designed and delivered trainings for senior management staff from 30 municipalities in Serbia and Montenegro who were participating in OSCE Gender Equality Program – Human Resource Management and LFA as a Project Planning Tool
	Serbia	Designed and delivered trainings for employees in National Assembly of Serbia (change management and human resources management)
	Serbia	Designed and delivered trainings in equal opportunities for OSCE in Serbia