





PERSONAL INFORMATION

Ksenija Fonović

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WORK EXPERIENCE

October 1999 – Present

Deputy General Manager

SPES – Volunteer Support Centre for Latium Region, Rome (Italy)

- General coordination and supervision duties, planning and monitoring, network development; Responsible for European projects, networking and policy; supervision of Communication Area and Business and Volunteering Programme; speaker and trainer in international events; in charge of Innovation and development, with project coordination duties.
- **February 2013 - present**
Technical secretariat to the Italian Ministry of Labour and Social Policies – Directorate General for the Third Sector and Social Formations
- **January 2011 – April 2012**
EVMP – European Volunteer Measurement Project in partnership with Johns Hopkins University Center for Civil Society Studies led by Prof. Lester M. Salamon and CEV – European Volunteer Centre
- **February – September 2010**
Expert in the research “Mobility of young volunteers across Europe” commissioned by the Committee of Regions
- **January 2009 – December 2010**
Partner evaluator in EC DG Justice Daphne project “Two Minds – Mediation in Social and Family Difficulties”
- **December 2007 - December 2009**
Project Manager of “Think Future, Volunteer Together” EC ENEA Preparatory Action project for the promotion of senior volunteering in Central and East European countries
- **2007 - 2011**
Member of the Working Group on “European and International Volunteering” of the National Observatory of Volunteering of the Italian Ministry of Labour and Social Policies
- **2006 - 2011**
Coordinator and editor of the research “Volunteering across Europe. Organisations, promotion, participation” – reports on volunteering in 27 EU countries, published in English and Italian

17 Dec 2013 -17 Dec 2014

Individual partner of the FP7 research project “TSI – Third Sector Impact” as “SPES_Ksenija”

- “Engaging Stakeholders and Dissemination” Work Package Leader, member of the Executive Committee

October 2006– December 2011

Coordinator of Europe and Mediterranean Area

CSVnet - Italian National Coordination of the Voluntary Service Centres, Rome (Italy)

- Coordination of national initiatives, events, lobbying and trainings for the Italian network of 77 voluntary support centers;
- Preparation of 2011 European Year of Volunteering and expert for EYV 2011 NCB and Technical Secretariat;
- Development of links and partnerships with national and international stakeholders;
- Supervision of the website www.destinazioneeuropa.eu;



Curriculum Vitae

- Coordinator of EC projects “Destinazione Europa” (2007-2008) and “Volontari, cittadini europei” (2009) for training of trainers and sensibility raising on European active citizenship;
- Technical support for the production of “Manifesto of volunteering for Europe”;
- Organizer of international conferences “European Dialogues Italy – Balkans: Volunteers for peace and development” Lignano Sabbiadoro (UD), 2-3 October 2008 and “Italy – Central and South East Europe: Volunteering and Institutions in Comparison” Gorizia, 7-9 October 2011;
- Organisation of conferences, trainings and lobbying initiatives.

June 2003–Present

Founding member and member of the Governing board
LIPA Association, Rome (Italy)

Events, publications and projects for promotion of intercultural dialogue with and among South East Europe countries and women participation in professional, creative and public life.

September 1998–September 1999

Promotion Manager for Latium Region

ANT - Associazione Nazionale Tumori, Rome (Italy): foundation for home hospitalisation of terminally ill cancer patients

- Organization of large Christmas and Easter public campaigns for fundraising;
- Design and managing fundraising campaign and sponsorship seeking;
- Brand diffusion in the media, in businesses and in social centers;
- Representative functions, volunteers ties, relationships with the associations;
- Presentation of the Supporting Committee ANT - AUSER for the Home Hospital: press office and organizational support to the creation and organization of the press conference.

October 1996–February 2002

Project Manager - Communications and New Technologies Area Manager

Associazione di Volontariato AUSER Lazio, Rome (Italy): voluntary organisation for solidarity and active ageing

- Planning and organization of a new field of activities focusing on Introductory computing courses for senior citizens, on the diffusion of the use of new technologies among vulnerable people, and the organization and managing of free internet public access points;
- Collaborating to the ideation and implementation of the setting up of domiciliary care in Rome;
- Preparation of the protocol of cooperation with the ASL (Local Health Authority) RMD;
- Coordination of the association activities: physical and mental health assistance, social support, daycare centre, training, promotion and fund raising;
- Planning, reporting, ideating of communication tools, initiatives of diffusion and affiliation;
- Drafting of project report cards for private and institutional sponsorship;
- Support to the President for the new technologies and communication fields.

EDUCATION AND TRAINING

1987

Professor of English Language and Literatures and

Professor of Italian Language and Literature

University of Ljubljana - Faculty of Philosophy, Slovenia, Ljubljana (Slovenia)

- English language: phonetics, morphology, syntax, verb, history of Germanic languages;
- Translation: oral and written to and from English;
- Literature: English, American; Canadian, American, Commonwealth; text analysis Italian language, written sources analysis, Latin language, structure of Romance languages, Italian literature;
- Psychology, pedagogy, andragogy, philosophy, sociology, political economy.

- Croatian language, English language, Italian language, Business correspondence
Mathematics, Economics, Foreign trade, History.

PERSONAL SKILLS

Mother tongue(s) Croatian (proficient in Bosniak/Serbian/Montenegrin)

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
Italian	C2	C2	C2	C2	C2
English	C2	C2	C2	C2	C2
Slovenian	C2	C2	C2	C2	C2
French	B1	B1	B1	B1	B1
German	A2	A2	A2	A2	A2

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2: Proficient user
Common European Framework of Reference for Languages

Communication skills

- Sharp analytical skills, precise in writing, able to produce reports and design projects.

Organisational / managerial skills

- Good team worker in loose hierarchies, good listener, cohesion builder, supportive, tolerant, strong intercultural background.
- Confident team leader, excellent network builder, creative problem solver.

Job-related skills

- Good experience in designing and managing complex work processes in non structured networks.

Computer skills

- Proficient user of MS Office programmes. Excellent Internet research skills;
- Strong user end experience in data base design;
- Strong user end experience in collaborating with web designers and web builders.