

**CURRICULUM VITAE – RAJESH MISHRA**  
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1. Family name: MISHRA
2. First names: RAJESH
3. Date of birth: 25<sup>TH</sup> JUNE 1966
4. Nationality: INDIAN
5. Civil status: MARRIED
6. Education:

Institution / Dates	Degree(s) or Diploma(s) obtained:
Utkal University: June 1998 – April 2001	Master of Business Administration (MBA) with Finance
Xavier Institute Of Social Service(XISS) June 1987 – May 1989	Post Graduate in Rural Development Specialisation: Project Planning
Utkal University June 1984 – September 1986	Bachelor of Commerce (B.Com) Subjects: Advance Accountancy, Auditing, Economics, Statistics
ADDITIONAL TRAINING	
CARE-India, November 1999	Financial Management and Partnership Assessment Tool
CGAP & EDA Rural Systems Pvt. Ltd., India, April 1999	Delinquency Management and Setting Interest Rates
Cranfield School of Management, UK April-May 1993	Developing Income Generating Enterprise (DIGE)
Manage, India, January 1991	Computer Application in Extension Management

7. **Language skills:** Indicate competence on a scale of 1 to 5 (1 - excellent; 5 - basic)

Language	Reading	Speaking	Writing
Oriya (Mother tongue)	1	1	1
English	1	1	1
Hindi	1	1	3
Bengali	-	5	-

8. **Membership of professional bodies:**

- Solution Exchange for the Work and Employment Community in India (<http://www.solutionexchange-un.net.in>)
- Member XISS Alumni group (<http://groups.yahoo.com/group/xissalumni/>)
- Development Crossing (<http://www.developmentcrossing.com>)

9. **Other skills:** Excellent user knowledge of MS Office (Word, Excel, Access, and PowerPoint), MS Project and SPSS etc.

10. **Present position (Last position):** Livelihoods Advisor, Oxfam GB (Somalia, Ethiopia and Kenya)

11. **Years within the firm:** Short-term assignment (14<sup>th</sup> March 2011– 2<sup>nd</sup> July 2011)

12. **Key qualifications:**

Project Cycle Management Experience									
Project evaluation	X	ROM monitoring	X	Project formulation	X	Impact Assessment	X	Project management	X
Thematic sectors of experience									
Government, economic development (Agriculture, fishing, Livestock)	X	Financial services, business (Microfinance and Micro-enterprise)	X	Livelihoods / Food security (Farm, Off-farm and Non-farm)	X				X
CSR and R&R	X	Research and Development	X	Financial and Economic Analysis	X				X
NGOs/Civil society	X	Corporate & Consultancy Organisation	X	International Organisation/UN	X				X
Water & sanitation	X	Energy	X	Rural development	X				X

13. **Specific experience in the region:**

Country	Date from - Date to
Kenya / Somalia / Ethiopia	March 2011- July 2011
India	April 2006 - March 2011
Ghana	November 2005 – March 2006
United Kingdom (UK)	April 1993 - May 1993
India	June 1989 - October 2005

#### 14. Professional experience

Date from - Date to	Location	Company	Position	Description
March 2011 – July 2011	HECA Region, Africa	Oxfam GB	Livelihoods Advisor  (Independent Consultant)	Technical support and strategic direction in the development and solidification of the livelihoods component of pastoral programme, including value chain programme design, financial and private sectors engagement and building the programme linkage with urban poor, and devising appropriate implementation strategies and processes. Developed Proposal for EC projects and general proposal.
October 2008 – March 2011	All over India	Various Organisations	Independent Consultant	<ul style="list-style-type: none"> <li>▪ <b>Adviser to various social development and Corporate Social Responsibility (CSR) initiatives.</b></li> <li>▪ <b>Rural Development and Capacity Building Specialist for Setting up of Pan-Nagaland e-Human Resources Training (HRT) Hub :</b> Conducted a pre-finance feasibility study of the proposed project through visiting sample districts of Nagaland State.</li> <li>▪ <b>Urban Livelihoods Consultant for UNHCR (United Nations High Commissioner for Refugees):</b> Formulation of actionable livelihoods strategies to reinforce and develop displaced populations' capacities livelihood assets and outcomes, address capacity gaps, and enhance their access to employment/self-employment opportunities; recommendation for implementation and partnership arrangements; and selection of baseline indicators to enable regular assessment of changes in socio-economic profiles, livelihood assets and outcomes of displaced population groups, inclusive of age- and gender-differentials.</li> <li>▪ Pursuing professional course in Cost Accounting under Institute for Cost &amp; Works Accounts of India (ICWAI).</li> </ul>
February – October 2008	Jajpur Road, Orissa, India	Jindal Stainless Foundation	Head, Corporate Social Responsibility	Executing CSR activities viz. integrated health, women empowerment, vocational training, non-formal education etc. for the displaced families and also for the villagers residing in the vicinity of plant site.
July - December 2007	Paralakhemun di, Orissa, India	Centurion School for Rural Enterprise Management (CSREM)	Consulting Professor	Preparing course modules and teaching course papers to students of Post Graduate courses on Project Finance, Rural Development, Microfinance and Rural Livelihood Promotion.
Aug 2006 – Jun 2007	Gurgaon, India	SMEC-India	Principal Rural Development Specialist and Finance Specialist	<ul style="list-style-type: none"> <li>• <b>Team Leader: Monitoring and evaluation of Development Plan projects of North Eastern Council (NEC)</b> in Assam, Arunachal Pradesh and Sikkim; the largest council of India through which Govt. of India extends financial support to 11 sectors and 18 sub-sectors.</li> <li>• <b>Domestic Restructuring Implementation Specialist:</b> Financial modelling and working out multi-year tariff system for Energy Sector of Assam, India. (ADB funded bilateral project)</li> </ul>

Date from - Date to	Location	Company	Position	Description
Nov 2005 – Mar 2006	Tamale (N.R.), Ghana, West Africa	CARD	Microfinance Specialist	Planning and execution of agribusiness based program activities in North Ghana; developed procedures for Credit and Savings operation; measuring performance of Loan portfolio growth and quality; provided technical assistance and built capacity of the staff on monitoring, efficient data collection and analysis. Responsible for all aspects of financial management, including: budgeting, securing funding from donors, implementing appropriate systems, training staff, cash-flow.
Apr 2002 – Oct 2005	All over India	Various Organisations	Independent Consultant	<p>Provided technical support, training, monitoring, evaluation and impact assessment of microfinance and development programmes. Some of the assignments were as follows:</p> <ul style="list-style-type: none"> <li>▪ <b>Impact assessment of Inter Aide's development program</b> in India (Inter Aide is an INGO having Head Quarter in France) as Microfinance Specialist- Client: Ministry of Foreign Affairs, Government of France.</li> <li>▪ <b>Impact assessment study of Micro Finance program</b> of ASA supported by Paul Hamlyn Foundation, U.K as Microfinance Specialist - Client: Action for Social Advancement, Bhopal, India.</li> <li>▪ <b>Rural Water Supply and Sanitation (RWSS) Sector:</b> RWSS policy analysis, mid-term investment plan through financial modelling and working out pricing strategy for rural water supply (World Bank funded bilateral project) as Financial and Social Specialist - Client: Dept. of Drinking Water, Govt. of Uttaranchal, India.</li> <li>▪ <b>Micro-Credit capacity-building need-assessment</b> of Centre for Youth and Social Development, Bhubaneswar as Microfinance Specialist - Client: Small Industries Development Bank of India (SIDBI) Foundation for Micro Credit, India.</li> <li>▪ <b>Training on micro-finance and micro-enterprise</b> for NGO functionaries of UP, MP and Uttaranchal as Trainer - Client: Find Your Feet (FYF)-UK, India</li> <li>▪ <b>Technical Guidance to Micro-finance Practitioners</b> as Microfinance Specialist - Client: Planet Finance, India</li> <li>▪ <b>Mentor support to PREM's micro-finance program</b> (Financial Support by SFMC, India) as Micro-Finance Specialist - Client: Peoples' Rural Education Movement, Ganjam, Orissa, India</li> <li>▪ <b>Financial Analysis of Micro-Finance Institutions</b> as Consultant for Financial analysis - Client: Sa-Dhan, New Delhi, India.</li> </ul>

Date from - Date to	Location	Company	Position	Description
Oct 1999 – Nov 2000	Bhubaneswar, Orissa, India	CARE-India	Technical Support Co-ordinator	<p><b>CASHE (Credit And Savings for House Hold Enterprises) Project-DFID Supported</b></p> <ul style="list-style-type: none"> <li>▪ Designed and developed microfinance training module for senior level, middle level and grassroots level functionaries;</li> <li>▪ Promoted trainers pool comprising of experienced village level group facilitators;</li> <li>▪ Under Policy Advocacy actively participated in the endorsement of Orissa Mutual Aided Co-operative Act, and its enactment;</li> <li>▪ Tracking Performance of NGOs/MFIs through credit-rating methodology;</li> <li>▪ Preparing Business Plan for the highly rated NGOs with whom CARE formally agreed to partner with; Project Management - Prepared annual plans on MS Project and annual budgets in MS Excel;</li> <li>▪ Monitored and reported the progress and budget utilization on monthly basis;</li> <li>▪ Actively involved in Relief and livelihood restoration of the victims of super cyclone disaster in Orissa in the year 1999</li> </ul>
Oct 1995 – Sep 1999	Gurgaon, India	EDA Rural Systems	Development Executive (Management Consultant),	<ol style="list-style-type: none"> <li>1. <b>The World Bank assisted Shrimp and Fish Culture Development Project of Government of India:</b> The project aimed at livelihood support to people below poverty line and, was developed and implemented through public-private partnership. As a management consultant, worked out economics of the project and working capital requirement; Monitored both physical and financial progress of the project; Evaluated profitability beneficiary-wise at end of each production cycle; and recommended remedial measures; Worked out budget for NGOs involved in the project; Providing back up support in terms of status of the project to Govt. of India and State Governments during the World Bank mission visits.</li> <li>2. <b>Rural Enterprise Promotion Program (REPP) of SIDBI (Small industries Development Bank of India):</b> Identified potential NGOs / other forms of social organizations for implementation of microfinance and enterprise development programmes in Orissa and West Bengal; Assessed their capability; Recommending the sanctioning of loans/grants; Periodically monitoring the use of the released funds through field level survey, individual structured/unstructured interviews, focus group discussions etc.; Provided BDS (Business Development Services) to the individual organizations and beneficiaries with regard to having access to skills training, markets and other forward/backward linkages; Prepared status reports vis-à-vis all of the assisted organizations for submission to the Small Industries Development Bank of India.</li> </ol>

Date from - Date to	Location	Company	Position	Description
Sep 1989 – Sep 1995	Bhubaneswar, Orissa, India	Xavier Institute of Management	Research Associate (Sr. Programme Officer)	<p><b>Civil Society Support Programme through NGOs</b></p> <ul style="list-style-type: none"> <li>▪ <b>Project Development:</b> Worked with NGOs in developing projects for livelihood support of the underprivileged people along with village institutions, prioritizing through need analysis;</li> <li>▪ <b>Project Appraisal:</b> Conducted over 70 pre-finance appraisals related to micro-enterprise, watershed, health, and other social-development projects on behalf of international funding organizations;</li> <li>▪ <b>Monitoring:</b> Monitored the progress in the implementation of programme activities and resource utilization by the NGOs on a quarterly basis;</li> <li>▪ <b>Evaluation:</b> Assessed the impact of the projects and suggesting the donor agencies regarding further continuation of the projects. Evaluated 10-years' development programmes of Diocese of Varanasi for livelihood support and worked out future plan of action. Also conducted concurrent evaluation of Integrated Rural Development Project of Government of India;</li> </ul> <p><b>Enterprise Development Support:</b> Shared know-how on business start up with entrepreneurs, and built awareness among potential and upcoming entrepreneurs through radio programme.</p> <p><b>Research Studies on Development Issues:</b> As part of a research team studied –</p> <ul style="list-style-type: none"> <li>• The economics of sifting cultivation continuously for 3 years in 8 districts of Orissa in India;</li> <li>• Groups involved in cooperative handicraft activities in 10 districts of Orissa in India;</li> <li>• Marketing of marine fish in coastal districts of Orissa;</li> <li>• Conducted impact-assessment of Development of Women and Children in Rural Areas (DWCRA) project in 5 districts of Orissa.</li> </ul>